



Camp Information for Guardians

Drop off Procedures

Bus transportation is provided to and from Camp. Please have your camper at East Side Neighborhood Services between 7:30 and 8:00 am on the Monday morning their session starts.

Because you will have already turned in all paperwork 10-days before, you will have ample time to:

- Sign your child in with the registrar
- Tell the registrar and camp staff the name and phone number of the person picking your child up on Friday
- Move your child's luggage to the bus
- Meet the counselors
- Take lots of pictures before the bus leaves at 8:15am! 😊

What if I'm running late?!

Starting each session on schedule is important for helping all campers adjust properly to their week away from home. **If you are not at East Side by 8:15am, your camper will not receive transportation.** If you miss the bus and you cannot transport your child to camp by noon of the same day, **we will cancel your spot.** Your payment is non-refundable and we cannot guarantee transfer to an alternate session. We do not make reminder phone calls the morning of our session departure and we will not wait for late camper arrivals.

Pick-up Procedures

Please plan to pick up your camper between 5 – 5:30 at ESNS on the Friday of their session. You will be asked to check your camper out by signing the checkout report. Parents/guardians or others designated to pick up a camper need to have photo ID available. If you are unable to pick up your camper by 5:30 p.m., please let us know ASAP. Call us at 612-781-6011

If there is an extended delay in the bus coming back from camp, we will attempt to notify you at the phone number on your application. Remember to pick up any medications that were turned in on your camper's first day of camp.

Packing Pro-Tips

Please do not bring anything of value to camp. Camp is not responsible for damaged, lost, or stolen property.

Electronics of any kind, (including cameras, cell phones, laptops, iPods, computers, etc.), **are not allowed at camp and will not be permitted on the bus.** Dirt and dust will damage electronics, not to mention—we have way too many fun activities planned! There won't be time for electronics at camp! 😊

Do not pack or send any food, snacks, candy, or beverages. We have plenty of yummy food! Sports equipment, pets, alcohol, tobacco, drugs, weapons, and vehicles are not allowed at camp.

Emergency Contacts

Make sure that you or your designated emergency contacts will be available while your camper is at camp. Reasons camp staff would contact you include, but are not limited to, the following:

- Homesickness
- Illness or Injury that requires them to stay in the health center for an extended period of time
- Illness or Injury that requires them to receive medical attention outside of camp
- Illness or Injury that requires them to come home before the end of the camp session
- Conduct by your camper that is inappropriate at Camp Bovey

Medical Information and Insurance

Campers are required to have health insurance.

Please make sure to attach a copy of your camper's insurance card to the 2018 Resident Camp Health History form.

Medications

All medication sent with your camper to camp **MUST** be in original containers (with the doctor's name and dosage direction). Vitamins must also come in the original container. The camp Health Center has a supply of commonly used over-the-counter medications. It is not necessary to send these to camp. The camp nurse will keep all of your child's medications, vitamins, ointments, etc. in the health center during their stay at camp. If s/he is on a trip, we will send their medications with the lead staff on the trip.

Illness, Communicable Disease, Lice

Please do not send your camper to the bus stop if s/he has been exposed to a communicable disease or if s/he is ill. All campers are screened upon arrival at camp. We will make every effort to reschedule your camper in a different session if they are ill.

Please check your child for lice or nits before arrival at the bus stop. Again, we will make every effort to reschedule your camper in a different session if they present with lice or nits.

Lyme Disease and West Nile Virus

As with any outdoor activity in the Midwest, participants run the risk of being bitten by mosquitoes, ticks and other insects. Tick checks are part of the daily routine at camp. Parents/guardians should be aware of the symptoms of Lyme Disease and West Nile Virus. The Center for Disease Control (CDC) www.cdc.gov can provide in-depth information about these conditions. Exposure to these diseases can be minimized by using an effective insect repellent (the CDC recommends using an insect repellent with DEET) and wearing long sleeves and pants when possible.

Water Safety

All campers participate in a swim check as one of the first activities at camp. This ensures your camper is safe and ready for swim time. Campers will be assigned to swim areas according to their swimming ability. Swimming lessons will be given daily by our Waterfront Director (WSI). If campers are not comfortable in the water, please note this on the "Camper Information" form.

Regardless of swimming ability, all boating/canoeing activity participants are required to wear a personal flotation device (PFD). All aquatic activities are supervised by Certified Lifeguards, including those during trips.

Other Outdoor Activities

Outdoor Living Skill activities that campers may participate in include: archery, tomahawk throwing, backpacking, campfire starting, low ropes team building skills, fishing and learning to put up and take down tents. All of these classes are taught and supervised by trained instructors and the strictest of rules are followed in each area.

Weather and Emergency Preparedness

During training, staff will learn and practice emergency weather procedures and emergency action plans. Each opening day, campers also learn the information and may have a practice drill during their stay at camp. If the weather is unusually hot or cold, activities are changed to keep campers safe.

Weather alert radios are monitored at camp and we have a designated storm shelter. Please remember that during weather alerts we will need the phone line kept open; please do not call during severe weather.

Meal Times and Food

Our head cook works hard to provide appealing, healthy meals for our campers and staff. In our dining room, meals are served family style. In addition to the three meals each day, we also provide healthy snacks. Please do NOT send any food or snacks to camp with your camper. It attracts bugs and other critters. If a camper brings/receives treats, they will be kept in the kitchen until they return home. If your camper has any allergies or dietary restrictions please make note of this on the camper health form.

Mail, E-Mail and Phone calls

Everyone loves to get mail at camp! Please write to your camper frequently during their stay at camp. You may give letters to staff before the bus leaves on Monday, to be passed out to your camper during the week. Please make sure you include a return address on all mail, just in case we get it after the session is over. Please address all mail:

Camper Name
Camp Bovey
11770 East Townline Road
Gordon, WI 54838

If you prefer you can send your camper an e-mail at: campbovey@esns.org

I will check for e-mails on a daily basis. Make sure you have your camper's full name on the e-mail. Please understand that your camper will NOT be able to respond by e-mail.

Please understand that we do NOT allow campers to make or receive phone calls. Please do NOT tell your camper that they may call home whenever they'd like to. There are times that we may call you from camp, such as if your camper has an illness that lasts longer than four hours or requires an extended stay in the health center, or if your camper needs to go to the clinic or hospital. We will also call if there is a need to discuss how your camper is doing. If you have any concerns regarding your camper and his/her time at camp, please feel free to contact the Camp Director. The phone number at camp is: 715-378-2914.

Cancellations and Refunds

The \$80 down payment is non-refundable.

No camper fee refunds will be granted if your camper returns home early due to behavior issues.

If East Side needs to cancel a session due to unforeseen circumstances, your money, less the \$80 down payment fee, will be returned to you.

Payments to camp sessions must happen two full weeks before your child's camp session. No refund is guaranteed. Written request for a refund will be considered if it is due to financial hardship or extenuating circumstances.