



**Position Title: Cabin Counselor**

**Reports to:** Camp Director

**Status:** Seasonal, Full-Time, Exempt, June 7 thru August 10, 2018

**Location:** Camp Bovey – Residential Summer Camp in Gordon, WI

**Position Summary:**

Counselors are the primary caregivers for each camper. The Counselor is responsible for planning, teaching, coordinating and carrying out activities and guiding campers in their personal growth and daily living skills. Contributes to fulfilling the mission of Camp Bovey to provide a safe place for youth to have fun while participating in outdoor activities that help build respect for themselves, one another and the environment.

**Essential Functions:**

1. Direct, organize, and supervise campers in small groups, in their living unit, and throughout the day in order to meet the intended camper outcomes.
  - a. Apply basic youth development principles in working with campers through communication, relationship development, respect for diversity, involvement and empowerment of youth.
2. Participate in the development and implementation of program activities for campers.
  - a. Responsible for leading and assisting with the teaching of activities.
  - b. Actively participate in all program areas as assigned.
  - c. Provide for the progression of activities within the framework of individual and group interests and abilities.
  - d. Assist in program areas such as waterfront, nature, all camp activities and arts and crafts as directed.
3. Ensure campers are appropriately supervised at all times.
  - a. Maintain knowledge of and implement safety expectations.
4. Maintain high standards of health and safety in all activities for campers and staff.
  - a. Provide and/or oversee the daily care of each camper within your supervision including recognition of personal, physical and mental health needs.
  - b. Ensure that campers receive their medications as directed by health care director.
  - c. Be alert to campers and staff needs. Assist them with any health concerns, and alert the Health Care Director and/or Camp Director.
  - d. Be alert to equipment and facilities to ensure utilization, proper care, and maintenance is adhered to; report repairs needed promptly to appropriate personnel.
5. Maintain high levels of personal health and safety at all times.
6. Be a role model to campers and staff in your attitude and behavior.
  - a. Follow and uphold all safety and security rules and procedures.
  - b. Set a good example to campers and others in regard to general camp procedures and practices including sanitation, schedule, and sportsmanship.

- c. Model the Camp Bovey Mission at all times "Providing a safe place for youth to have fun while participating in outdoor activities that help build respect for themselves, one another, and the environment."
7. Any and all duties as assigned by the Camp Director.
8. Contribute to verbal and written evaluations and communication as outlined by camp policy. This Encompasses activities including but not limited to: daily check-ins, weekly meetings, all-staff meetings, mid and end of summer evaluations.
9. Enthusiastically participate and plan as a member of the camp staff team to deliver and supervise evening programs, special events, overnights, and other all-camp activities and camp functions.
10. Assist in maintenance of camp property primarily through the cleaning of program areas, restrooms, kitchen, cabins, etc.

**Qualifications:**

1. Must have completed high school or equivalent.
2. Must have experience in group management, positive youth development, building positive relationships with youth and can easily work on a team.
4. Must be able to obtain or become certified in First Aid/CPR and Basic Water Rescue. (available at camp)
5. Ability to relate to female and male youth and adults in a positive manner.
6. Understand the development needs of youth.
7. Demonstrate knowledge and skill in program areas and designated program areas.
8. Ability to live in the rustic, communal setting of summer camp with male and female campers and staff of all ages.
9. Ability to walk/hike in sandy terrain.

**Compensation:** \$42.00/day - Includes room and board. Most weekends off.

**Application Deadline:** Open until Filled

**Send Resume and Application to:** East Side Neighborhood Services, 1700 Second Street NE, Minneapolis, MN 55413 or email to [humanresources@esns.org](mailto:humanresources@esns.org) ; [www.esns.org](http://www.esns.org) or visit our website at [www.esns.org](http://www.esns.org)

**AN EQUAL OPPORTUNITY AFFIRMATIVE ACTION EMPLOYER**

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