



Position Title: Head Cook

Reports to: Camp Director

Status: Seasonal, Full-Time, Exempt, June 4 thru August 10, 2018

Location: Camp Bovey – Residential Summer Camp in Gordon, WI

Position Summary:

Conducts and supervises the planning, preparation, serving and clean-up of all meals and snacks. Breakfast, Lunch, Dinner and Snack are served each day for up to 80 people. Contributes to fulfilling the mission of Camp Bovey to: Provide a safe place for youth to have fun while participating in outdoor activities that help build respect for themselves, one another and the environment. Working directly with campers and other staff to achieve this mission.

Essential Functions:

Together with Kitchen Assistant, is responsible for but not limited to the following areas:

1. Assists in planning nutritious meals for youth participants and adult staff. Assists Trip Leaders in planning and packing out food for camping/canoe trips.
2. Conducts the sanitary preparation for Breakfast, Lunch, Dinner and Snack each day. Food will be a combination of pre-cooked and homemade.
3. Serves food from kitchen to dining room or picnic sites. Offers additional helpings of food from the kitchen.
4. Properly labels and stores leftovers in refrigerator, washes kitchen utensils and dishes, cleans counter tops.
5. Monitors refrigerator, freezers, dishwasher and water temperatures on a daily basis. Keeps daily production records on meals.
6. Knowledge of current health and safety laws and practices is essential
7. Knowledge of and experience in preparation of special dietary foods including allergens, vegetarian, gluten free foods, dairy free foods preferred
6. Together with the Camp Director, guides and supervises Kitchen Assistants.

Qualifications:

1. Must have completed high school or equivalent.
2. Must have current ServSafe certification.
3. Must be able to obtain or become certified in First Aid and CPR.
4. Previous experience in food handling preferred.
5. Previous experience in a youth camp setting preferred.
6. Must have a tuberculosis test prior to the start of work.
7. Ability to lift 25 pounds and work in warm conditions.
8. Ability to walk/hike in sandy terrain.
9. Ability to live in the rustic, communal setting of summer camp with male and female campers and staff of all ages.

Compensation: \$55.00/day - Includes room and board.

Application Deadline: Open until Filled

Send Resume and Application to: East Side Neighborhood Services, 1700 Second Street NE, Minneapolis, MN 55413 or by email to humanresources@esns.org ; or visit our website at www.esns.org

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